

**FAIRMOUNT PARK**

**CONSERVANCY**

## **Landscape Field Coordinator**

### **Organizational Overview:**

Fairmount Park Conservancy brings parks to life. We work with the City of Philadelphia and its communities to steward our parks and nurture our shared environment, cultural resources, and public health. We lead capital projects and historic preservation efforts, foster neighborhood park stewardship, attract and leverage investments, and develop innovative programs throughout the 10,200 acres that include Fairmount Park, six other watershed parks, and more than 130 neighborhood parks and gardens around the city.

### **Position Overview:**

Fairmount Park Conservancy is seeking a Landscape Field Coordinator. The coordinator will be responsible for carrying out and coordinating the maintenance priorities of forest, meadow, wetland, horticultural landscapes, and general habitat restoration projects executed by Fairmount Park Conservancy.

The Landscape Coordinator position will report directly to the Landscape and/or Natural Lands Manager as part of Fairmount Park Conservancy's Places team.

### **Responsibilities:**

Duties broadly focus on asset management on behalf of the Fairmount Park Conservancy and include the following:

- Regularly visit and monitor key Conservancy-managed landscapes to inspect plants for health deficiencies and problems, ascertain proper corrective measures, and execute maintenance activities
- Conduct sustainable trail construction and maintenance
- Coordinate with partner organizations and outside contractors to ensure that landscape planting and maintenance is successfully implemented at priority sites
- Coordinate with new/existing groups stewarding watershed parks to advance the establishment and maintenance of Conservancy-managed landscapes
- Help compile informational materials for use in training partner organizations in sustainable landscape management and maintenance practices
- Collect ArcGIS Field Maps data on plant species, diversity, and management practices
- Operate mechanical equipment (e.g. brush mower, tractor, chainsaw, etc.)

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### **Qualifications:**

- High school diploma or equivalent
- Experience working in horticultural landscapes and natural areas, including gardens, forests, meadows, wetlands, and riparian areas
- Ability to identify native, ornamental, and invasive plant species
- Understanding of land management practices
- Ability to operate mechanical equipment: truck w/trailer, brush mower, tractor, drill seeder, chainsaw
- Be able and willing to work outdoors in all types of weather and lift up to 50 lbs
- Required to possess a valid state driver's license
- Ability to identify and resolve problems in a collaborative manner
- Must be able to work effectively both individually and in a team environment
- Proficiency in Microsoft Office (Word, Excel, Outlook)
- Experience using GIS applications such as ArcGIS Field Maps

### **Compensation:**

The salary range for this position is \$45,000 - \$50,000. Additionally, Fairmount Park Conservancy offers a generous benefits package including health, dental, and vision, as well as life, disability, and retirement.

### **Anti-Discrimination Policy:**

The Fairmount Park Conservancy does not discriminate based on ethnicity, race, gender, or sexual orientation and encourages all qualified individuals to apply.

### **COVID-19 Vaccination Requirement:**

All employees at the Fairmount Park Conservancy must be fully vaccinated against COVID-19. Successful applicants will be required to show proof of vaccination. Reasonable accommodations will be considered for those with qualifying medical or religious exemptions.

### **To Apply:**

Thank you for your interest in the Fairmount Park Conservancy. Please prepare a formal letter of interest, resume, and three work-related references as either PDF or Word documents and submit them at <https://app.smartsheet.com/b/form/d250369117dd488baa22a899d5c26268>.

Please, no phone calls, emails, or mailed applications. Submissions will be reviewed on a rolling basis. **The application deadline is Friday, October 4<sup>th</sup>, 2024.**