Organizational Overview:
Fairmount Park Conservancy exists to champion Philadelphia’s parks. We lead capital projects and historic preservation efforts, foster neighborhood park stewardship, attract and leverage investments, and develop innovative programs throughout the 10,200 acres that include Fairmount Park and more than 100 neighborhood parks around the city.

Position Overview:
Fairmount Park Conservancy is seeking a Natural Lands Field Coordinator. The Coordinator will be responsible for carrying out and coordinating the maintenance priorities of forest restoration projects executed by Fairmount Park Conservancy. This is a three year grant-funded position.

As a newly created position, the Field Coordinator position will report directly to the Natural Lands Project Manager as part of Fairmount Park Conservancy’s Places team.

Responsibilities:
Duties broadly focus on asset management on behalf of the Fairmount Park Conservancy and include the following:

- Regularly visit and monitor tree planting sites in park natural areas to assess and execute maintenance activities to address threats as they emerge, in coordination with PPR Natural Lands team
- Coordinate with partner organizations and outside contractors to ensure that tree planting and maintenance is successfully implemented by various organizations at priority sites
- Collect data in ArcGIS to evaluate the performance of tree planting sites on park land to improve recommendations around species, diversity and management practices
- Connect with new/existing groups stewarding watershed parks to advance the establishment and maintenance of the tree canopy on park lands
- Assist with public education on the importance of urban tree canopy at Park Friend Network Meetings, Love Your Park, Volunteer Service Days, Arbor Day Celebrations and for various trainings
- Assist with sustainable trail construction and maintenance
- Operate mechanical equipment (e.g. brush mower, tractor, chainsaw, etc.) in park natural areas
- Collect data in Collector web application for ArcGIS mapping

Qualifications:
- High school diploma or equivalent
- Experience working in natural areas: forest, meadow, wetland, riparian area
- Ability to identify native and invasive plant species
- Understanding of land management practices
- Ability to operate mechanical equipment; truck w/trailer, brush mower, tractor, drill seeder, chainsaw
- Ability to identify and resolve problems in a collaborative manner;
- Required to possess valid state driver's license;
Natural Lands Field Coordinator

- Must be able to work effectively both individually and in a team environment
- Proficiency in Microsoft Office (Word, Excel, Outlook)

Compensation:
The salary range for this position is $40,000-$42,000. Additionally, Fairmount Park Conservancy offers a generous benefits package including health, dental, and vision, as well as life, disability and retirement.

Anti-Discrimination Policy:
The Fairmount Park Conservancy does not discriminate based on ethnicity, race, gender or sexual orientation and encourages all qualified individuals to apply.

To Apply:
Thank you for your interest in Fairmount Park Conservancy. Please prepare a formal letter of interest, resume, three work related references, and salary requirements as either PDF or Word documents and submit at https://app.smartsheet.com/b/form/d250369117dd488baa22a899d5c26268.

Please, no phone calls or mailed applications. Deadline for application is NOVEMBER 15, 2020. Applications submitted after this date will not be considered.